

Small Grants Fund Application Questions 2024

Refugee Festival Scotland 2024

***Please complete your application online by using our [online form](#).**

Make sure you read the questions carefully and answer each question in full. Incomplete forms will not be considered.

IMPORTANT: To qualify for funding, your event must take place between 14-23 June, 2024. **Deadline for applications is: Friday 1st March, noon.** We aim to distribute funds to successful applicants by 29 March 2024.

Part 1. Your Details

1. What is the name of your community group/organisation?
2. Please provide the name of your main contact person
3. Please provide the telephone number of your main contact person
4. Please provide the email address of your main contact person
5. What city/town in Scotland is your group based?
6. What does your group do? (in 50 words or less)
7. Website address (if you have one)
8. Social media channels (if you have any)
9. Please provide your group's bank details so that we can pay in your grant if your application is successful. We will need your bank account sort code and account number, and the name registered on the account.

Part 2. About your event or activity

10. Title of your event or activity
11. Please provide a short description of your event (in 100 words or less)

12. What do you hope it will achieve? (in 100 words or less)
13. Please tell us the date(s) and time(s) of your event
14. Where will your event take place? (Please provide the name of the venue, address and postcode)
15. How does your event fit with the festival's theme of [Rise](#)?
16. We encourage applicants to connect different communities and reach out to people who wouldn't normally attend their event, so we would love to hear your plans to expand your audiences! Who are key audiences for this event, and how will they be invited?

Part 3: Delivering and evaluating your event or activity

17. How will you involve refugees in planning, delivering and evaluating your event or activity? (in 100 words or less)
18. Tell us about any partner organisations or artists you are working with on your event or activity. How will they help to deliver it with you? (in 100 words or less)
19. How do you plan to promote your event and invite people to get involved?
20. How will you measure whether your event has been a success? For example: a survey, attendance numbers, collecting verbal feedback, etc. (in 100 words or less)

Part 4. Budget

Please detail the income and expenditure for your event or activity. Download and complete [this budget sheet](#) and then email it alongside your application to festival@scottishrefugeecouncil.org.uk

Part 5. Monitoring

Where did you hear about Refugee Festival Scotland? And have you taken part in the festival before?

ENDS